

INSTALLATIONS MANAGER

Job Description



Clearview Home Improvements are a leading home improvement company supplying Conservatories, Orangeries, Double Glazing Windows and UPVC doors in Cheshire and Lancashire.

We are looking for an experienced Installations Manager to join our high profile, top quality, fast moving and forward-thinking business. This is a highly valued, integral role, customer facing, offering variety and an opportunity to promote and protect our quality products and brand.

You must have excellent technical knowledge with the drive, passion and determination to ensure installations run smooth, customers receive excellent quality and service and you are involved in the process from start to finish. You will ensure all installations are completed right first time, deliver a strong focus on high quality standards, achieve installation dates and deliver excellent customer satisfaction.

A strong knowledge of the general construction industry is an advantage, technical knowledge of the window and conservatory industry is a must. You will be a strong leader and people manager, providing clear direction with excellent problem solving and planning skills, with the drive to "make it happen".

Role Responsibilities:

- Responsible for ensuring that all installations deliver a quality product in an efficient, cost effective and timely manner, providing first class customer satisfaction;
- Responsible for reviewing contracts, issuing work to surveyors and assisting surveyors with any technical challenges, ensuring all external and internal contractors achieve deadlines;
- Responsible for scheduling work for our fitting teams and other external contractors ensuring that all building work runs smoothly;
- Be the first point of contact for liaising with all trades to ensure a smooth continuity of work and a first-class operation for customers;
- To attend site to oversee any issues that may arise with the installations, ensuring health and safety is adhered to, site housekeeping standards are maintained and the client is satisfied with the installation;
- Ensure contracts are completed on time and to a high-quality standard
- To develop excellent working relationships with external and internal stakeholders including customers, suppliers and dealers.

Person Attributes:

- Previous experience and strong knowledge of the window/conservatory industry
- Excellent planning and organisational skills with the ability bring installations in on completion date;
- Strong negotiation skills with a focus on achieving budgets and maintaining profitability.
- Excellent product knowledge, keeping up to date with industry and new product developments;
- Strong technical capability, with the ability to understand the theory of installation processes
- Good commercial and business acumen;
- Excellent people management skills, with the ability to provide strong leadership and direction;
- Excellent IT skills;
- A positive "can do" attitude with the ability to work under pressure and meet deadlines
- Excellent attention to detail;
- Effective time management skills with the ability to prioritise tasks;
- A strong communicator with ability to demonstrate excellent written and verbal communication;
- Clean driving license.

Please send your CV and covering letter to
recruitment@clearviewhome.co.uk detailing your salary
expectations including the added value you can bring to our
business or ring 01772 452225